

Admission for 2023 - 2024

We have two main admission points for pupils depending on age and eligibility:

- Term after a child's second birthday – eligibility criteria applies
- Term after a child's third birthday – all children

Funded Places for Two Year Olds

Parents of children who are, or will be turning two can apply for a 15 hour funded place. Admissions for 2 year olds require parents to apply to Wolverhampton City Council. 'Terrific for Twos' places are offered to families who may meet the following criteria:

- are in receipt of Income Support
- are in receipt of income-related Employment and Support Allowance
- are in receipt of income-based Jobseekers Allowance
- receive support through part 6 of the Immigration and Asylum Act (NASS)
- receive the guaranteed element of State Pension Credit

Are working and:

- receive Child Tax credit (but not Working Tax Credit) and have an annual household income less than £16,190
- receive Working Tax Credits and have an annual household income less than £16,190
- receive Working Tax Credit 4-week run on (the payment you get when you stop qualifying for Working Tax Credit)
- is a Looked After 2 year old child (or a child that has been in Local Authority care for one day or more)
- is an adopted 2 year old (from Local Authority Care)
- receive Disability Living Allowance
- care for a 2 year old child that has left the care of the Local Authority through a Special Guardianship or Child Arrangement Order or an Adoption Order
- care for a 2 year old child with an Education, Health and Care Plan

Applications should be made at: <https://early-help-support.wolverhampton.gov.uk/apply/tft>

Parents will receive confirmation that their application has been successful and once presented to the school office a place, if available, will be offered. Parents can register their interest in a place with the school at any time but confirmation of eligibility must be presented to the school before a place can be confirmed.

Fee Paying Places for Two year olds

We offer places for children who are not eligible for funded places and parents are charged fees for these places. The cost of fee paying places is detailed in the schools charging policy. Parents who wish to apply for a fee paying place should contact the school directly. A waiting list is in operation and places are allocated in date order to the children who have been on the waiting list the longest.

Funded Places for Three Year Olds

The main point of admission for three year olds is in the Autumn term when the most vacancies are available following the transition of four year olds to Primary School. We also have key admission points in January and after Easter although places can be offered throughout the year.

Parents are entitled to 15 hours of free nursery entitlement per week over a 38 week period either 5 mornings or 5 afternoons.

Parents are able to register their child at the Nursery School at any age by contacting the school office either in person or by telephone/email. Once parents have registered their interest in a school place they will be asked to complete a registration pack. Once this is returned to the school their child will be placed on the induction list for the next available intake. Places are confirmed a term before a child is due to start school.

Children who are already registered pupils at the school by attending our class for 2 year olds, will automatically be offered a Nursery place once their child turns 3. Children awaiting government funded places for 3 and 4 yr olds who do not attend our class for 2 years olds, are organised according to their date of birth with age as the main criteria governing admission. The length of time a child has been registered plays no part in selection.

Admission Criteria

Where insufficient places are available to accommodate all the children on the schools induction list, the following criteria will also be applied in the order listed below.

1. Special Educational Needs

The admission of children with an Education and Health Care Plan (EHCP) will be agreed between the LA's SEN Statutory Assessment and Review Team, parents and school in accordance with parental preference, as far as possible, and the child's individual needs. Children with an EHCP are given overall priority.

2. Looked After Children (as defined by Section 22 of the Children Act 1989) and previously looked after children.

Priority will be given to a child who is in the care of a local authority or provided with accommodation by that authority or a child who has been adopted (or is subject to a child arrangements order or special guardianship order) immediately following being in the care of a Local Authority.

3. Siblings currently attending the school

Priority is given to children who already have siblings at the school. A sibling is a child who resides permanently at the same address as the child for whom a place is being requested, and is one of the following: -

- brother/sister
- half brother/sister (i.e. share one common parent)
- or stepbrother/sister (i.e. related by a parent's marriage)
- any other child for whom it can be demonstrated that s/he is residing permanently at the same address (e.g. under the terms of a residence order).

The sibling connection only applies where the child concerned has a sibling attending the school at the time of admission.

Extended 30 hour places - funded

We offer 30 hour extended places for eligible 3 and 4 year olds. Availability of these places depends on the number of part-time pupils attending. Admissions for 30 hour places require parents to complete an online application on HM Government Childcare Choices web-site. The following criteria applies:

- For working families in England with 3 and 4-year-old children.
- Parents must each expect to earn (on average) at least £131 per week (equal to 16 hours at the National Minimum or Living Wage).
- Parents who are on maternity, paternity or adoption leave, or are unable to work because of disability or due to caring responsibilities, may still be eligible.
- Parents who individually expect to earn £100,000 or more are not eligible.
- Parents must check and confirm eligibility every 3 months.

Applications should be made at: <https://www.childcarechoices.gov.uk>

Parents will receive confirmation that their application has been successful and once presented to the school office a place, if available, will be offered. Parents can register their interest in a place with the school at any time but confirmation of eligibility must be presented to the school before a place can be confirmed.

Extended 30 hour places – fee paying

Parents who are not eligible for funded extended hours can pay for their child to access additional hours. Each school offers set sessions and details of the charges are provided in the schools charging policy. Details of the times of these sessions and total costs are available from the school office.

Parents should inform the school that they wish to pay for extended hours when applying for their child's funded 15 hour place. The number of fee paying extended hours is limited and priority will be given to existing pupils already receiving 15 hours funded provision. A waiting list is in operation and places will be allocated in date order to the children who have been on the waiting list the longest.

Reviewed: 19th September 2023

Approved by the Full Governing Board on 10th November 2023